

Zion Early Education Center
EXTENDED CARE INFORMATION
2018-2019

Dear Families:

Our school offers an optional Extended Care program. You may choose to send your child to our morning programs, or you may choose to lengthen your child's school day by enrolling in either part time or full time Extended Care.

A non-refundable registration fee of \$25.00 per family is due to register in this program. This fee is not applicable to preschool/kindergarten or Extended Care tuition. All Extended Care payments must be separate from your preschool payments. Children may be enrolled in Extended Care only on days that they are enrolled in the preschool.

Our Extended Care program runs from 11:00 a.m. to 5:30 p.m. whenever morning school is in session. Optional 1:30 and 3:30 dismissals are available for those not needing full day school. Parents provide lunches for children who stay after 11:00. Tuition for this program is as follows:

Dismissal	Cost per day
1:30 p.m.	\$20.00
3:30 p.m.	\$25.00
5:30 p.m.	\$35.00

***For our Pre-K students and their siblings the following options are available:**

Dismissal	
11:00 to 12:00(for siblings of our Pre-K class)	\$7.00
12:00 to 1:30	\$12.00
12:00 to 3:30	\$20.00
12:00 to 5:30	\$30.00

A NON-REFUNDABLE REGISTRATION FEE OF \$25.00 PER FAMILY IS DUE AT THE TIME OF REGISTRATION.

Before School Care beginning at 7:30 a.m. is also available to our students. For our students in Extended Care, this program is \$5.00 per day. The cost for additional days or for students not enrolled in our Extended Care program is \$7.00 per day.

Extended Care tuition is based on a permanent schedule. **Payment is expected regardless of whether the child actually attends Extended Care.**

SCHEDULE CHANGES

A contract is signed to reserve a place for your child in our Extended Care program. Requests to change a child's schedule permanently (for more than one month) must be made in writing at least one week in advance. A new contract will be signed reflecting this change and the regular Extended Care rates will be charged.

Any time a parent wishes to make a temporary (for one month or less) extension, addition or change to their child's existing Extended Care schedule, an Extended Care Schedule Request form must be completed and payment returned with this written request before the child may stay for Extended Care.

If you wish to register your child in our Extended Care program, please request the appropriate forms, then complete them and return them to the school office with the registration fee.

Thank you for your interest in our school and our Extended Care program.

Sincerely,
Saralee Hawk

